

PART ONE: SUNDAY WORKING BEES:

Calendar of Sunday Working Bees for First Sundays of the month, 2017

Sunday February 5th:

Special General Meeting (8:00 a.m.) for TFOR Rules approval (10 mins)
8.10am: Working bee to begin rectification of damage caused by storm water Drainage behind St. Stephen's Church and/or John Pyle Walk Track for inspection/maintenance following bridge removals - to ensure walkway is safe for walkers

Sunday March 5th:

8.00am: Clean Up Australia Day at Millard's Pool (TFOR's Adopt a Spot)
8.30am: Continuation of maintenance work at Citrus Orchard.

Sunday April 2nd:

8.00am: Lloyd's Reserve (laying wood chips / maintenance of Bilya Track and bird hide) followed by 11.00am Management Committee meeting.

Sunday May 7th:

9.00am: Toodyay Brook Survey. (Meet on west side of Slaughterhouse Bridge).

Fri/Sat May 19-20:

TFOR fundraiser in front of IGA.

Sunday June 4th:

9.00am: Maintenance and infill planting at Millards Pool – Part One

Sunday July 2nd:

9.00am: Maintenance and infill planting at Millards Pool – Part Two

Sunday July 23rd:

Management Committee meeting

Saturday Aug 5th:

Roster times: Avon Descent parking fundraiser.

Sunday Sept 3rd:

9.00am: AGM at Millards Pool, followed by 'Review' of 2017, followed by socialisation (kayaking plus)

Sunday Oct 1st:

8.00am: Toodyay Brook – riffle construction/erosion control.

Saturday Oct 14:

Roster times: Toodyay Agricultural Show ('Environment Matters' display).

Sunday Nov 5th:

8.00am; Excursion to Avon National Park. Breakfast in Picnic area followed by Planning Meeting for 2018 – followed by exploration of environs.

Sunday Nov 19th:

11.00am Management Committee meeting

(NB. The Whiteboard will continue to be placed in Duidgee Park informing volunteers of the group's whereabouts each Sunday)

Please refer to the following page for "Weekday" Working Bee Procedures.

PART TWO: WEEKDAY WORKING BEES:

Procedures you are asked to follow if choosing to work during the Weekday Working bee:

Any TFOR volunteer who wishes to work during the week (preferably the week following the First Sunday (in the Month) working bee should this be convenient for you) is asked to follow the following procedure:

- a) At least **24 hours** before the planned working bee to phone **Greg Warburton (0429 009 425)** to receive possible job allocation, arrange entry to the depot (0301) and obtain access to TFOR trailer (secret key) should this be required
- b) Greg to communicate with **Grahame Malone** (who is responsible for mentoring the weekday volunteers) so that Grahame knows who is working where and when, can communicate with the weekday volunteers, can record the task(s) completed and can receive feedback from the volunteers after the event. **Grahame's mobile number is (0427 556 863).**
 - i) Volunteers must always work as a group (minimum 2 persons)
 - ii) Volunteers must be currently financial so as to ensure they are covered by insurance
 - iii) The task of the weekday working group may be to complete unfinished tasks from the Sunday working bee. This would best be completed as soon as possible after the Sunday working bee but the timing of such a commitment is not mandatory
 - iv) As 2017 marks the beginning of "Weekday" working bees, any constructive feedback (to Grahame) as to how the system can be improved will be appreciated.